

A RETAILER'S BEST FRIEND.



Wildcard (Contains) Lookup

Prism

<https://youtu.be/WYZZsI5CW0w>

Using Prism, you can use the "Contains" search function to easily search for specific text within searchable fields.

We'll use searching Departments as an example:

1. Navigate to Departments
Store Operations > Merchandise > Departments
2. Select your desired search field, add your search text, then select Contains from your search options:

Full DCS Code	Department	Class	Subclass
AAABBBCCC	AAA	BBB	CCC
APPCHLSHR	APPAREL	CHILDRENS	SHIRT
APPCHLSHT	APPAREL	CHILDRENS	SHORT
APPCHLPNT	APPAREL	CHILDRENS	PANT
APPMENSHR	APPAREL	MENS	SHIRT
APPMENSHT	APPAREL	MENS	SHORT
APPMENPNT	APPAREL	MENS	PANT
APPWOMSHR	APPAREL	WOMENS	SHIRT
APPWOMSH	APPAREL	WOMENS	SHORT
APPWOMPNT	APPAREL	WOMENS	PANT
TOYVEHCAR	TOYS	VEHICLES	CARS
TOYVEHTRU	TOYS	VEHICLES	TRUCKS
TOYVEHMOT	TOYS	VEHICLES	MOTORCY
TOYBLKSTK	TOYS	BLOCKS	STACKING



3. Select Search to view your results!

The screenshot shows a software interface for managing departments. At the top, the title is "Departments" and the "Subsidiary" is set to "001". On the left, the "Filters" section includes a "Search By" dropdown menu with options "Active", "Inactive", and "All". Below this, a filter for "Full DCS Code" is applied with the value "MEN" and the operator "Contains". At the bottom of the filters, a blue arrow points to a "Search" button. On the right, the "Results" section displays a table with 3 records. A red oval highlights the table content. The table has columns for "Full DCS Code", "Department", "Class", and "Subclass".

Full DCS Code	Department	Class	Subclass
APPMENSHR	APPAREL	MENS	SHIRT
APPMENSHT	APPAREL	MENS	SHORT
APPMENPNT	APPAREL	MENS	PANT

At the bottom of the interface, there are navigation buttons: "New", "Edit", "Details", "Deactivate", "Copy", and a "retailpro" logo.

