

A RETAILER'S BEST FRIEND.

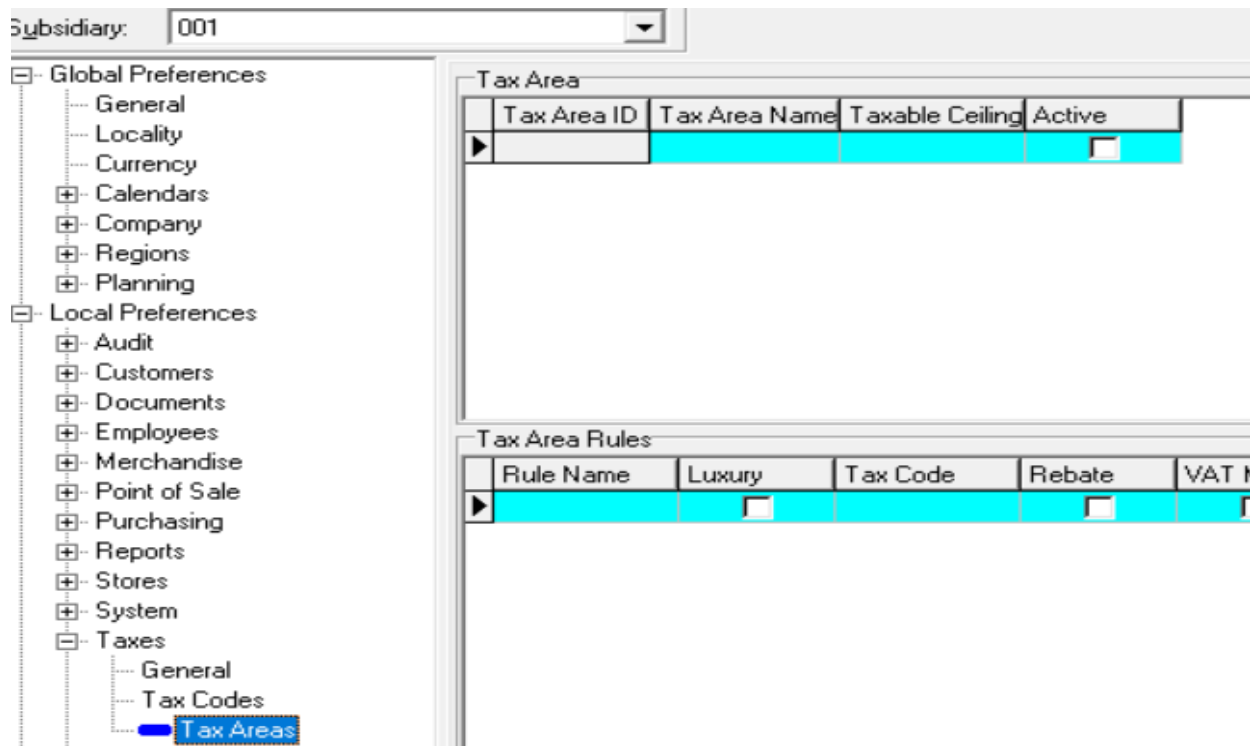


Tax Free Sale *Version 9*

<https://youtu.be/MDtZQVOZogA>

In Retail Pro Version 9, you can configure your system to do Tax free Sales (e. g. tax free week, back to school). To do this we will have to make some changes to your system preferences.

1. From the main menu of Retail Pro go to Options>System>Preferences.
2. Expand Local Preferences and Taxes and click on Tax Area as demonstrated below.



Subsidiary: 001

Global Preferences

- General
- Locality
- Currency
- Calendars
- Company
- Regions
- Planning

Local Preferences

- Audit
- Customers
- Documents
- Employees
- Merchandise
- Point of Sale
- Purchasing
- Reports
- Stores
- System
- Taxes
 - General
 - Tax Codes
 - Tax Areas**

Tax Area

Tax Area ID	Tax Area Name	Taxable Ceiling	Active
			<input type="checkbox"/>

Tax Area Rules

Rule Name	Luxury	Tax Code	Rebate	VAT
	<input type="checkbox"/>		<input type="checkbox"/>	

- Click in the Tax Area Name and create new name Called TAX FREE. Save
- Click on new and create Rule name, in the bottom section. Call this TAXABLE. Click in the right corner of the Tax Code box to select matching code. Set tax rate to 0.00. Repeat to create rule names for EXEMPT and LUXURY. As demonstrated below.

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Tax Area

Tax Area ID	Tax Area Name	Taxable Ceiling	Active
1	TAX FREE		<input checked="" type="checkbox"/>

Tax Area Rules

Rule Name	Luxury	Tax Code	Rebate	VAT. Margin	Condition
TAXABLE	<input type="checkbox"/>	TAXABLE	<input type="checkbox"/>	<input type="checkbox"/>	Retail
EXEMPT	<input type="checkbox"/>	EXEMPT	<input type="checkbox"/>	<input type="checkbox"/>	Retail
LUXURY	<input type="checkbox"/>	LUXURY	<input type="checkbox"/>	<input type="checkbox"/>	Retail
*	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Retail

- Repeat step 1. Expand Local Preferences and store and click on GENERAL has shown below.

Subsidiary: 001

Local Installation ID: 00001 Corporate Installation

Stores

Store Number	Store Name	Store Code	Active	Price Lvl	Base Price Lvl	Comparison Price Lvl	Target %	Tax Area	T.
0	Default0	000	<input checked="" type="checkbox"/>	None	None	None	0	None	N
1	Default1	001	<input checked="" type="checkbox"/>	None	None	None	0	None	N

Store Class

Store Type

Schedule


- Select TAX FREE from the drop down list in the Tax Area column for the store you need tax free rates applied to, as shown in the diagram below .

stores

Store Number	Store Name	Store Code	Active	Price Lvl	Base Price Lvl	Comparison Price Lvl	Target %	Tax Area	Tax Area 2	Ad
0	Default0	000	<input checked="" type="checkbox"/>	None	None	None	0	TAX FREE	None	
1	Default1	001	<input checked="" type="checkbox"/>	None	None	None	0	TAX FRE	None	

- Update to save changes.

Price Lvl	Comparison Price Lvl	Target %	Tax Area	Tax Area 2	Address1	Address:
None		0	TAX FREE	None		
None		0	TAX FRE	None		



You are now ready to do Tax free sales. Remember to reset preferences back to normal when Tax free period is over.